

**THE CROSBY ESTATE AT RANCHO SANTA FE MASTER ASSOCIATION
MINUTES OF OPEN MEETING OF
THE BOARD OF DIRECTORS
January 25, 2017**

NOTICE An Open Board Meeting of The Crosby Estate at Rancho Santa Fe Homeowners Association was held on Wednesday, January 25, 2017, at 6:00 p.m. at The Crosby Club ballroom.

PRESENT Directors Present: Craig Bernard
Carole Hogan
David Kingston

Directors Absent: Mick Dannin
Ed Sanabria

Representing Keystone Pacific Property Management:
Cheryl Moulton
Katie Kalivas

CALL TO ORDER The meeting was called to order at 6:05 p.m.

HOMEOWNER FORUM The Board conducted a homeowners' forum during which members of the Association addressed the Board on a variety of subjects.

APPROVAL OF MINUTES *Motion was made, seconded and unanimously carried to approve the minutes of the November 16, 2016 General Session Open Board Meeting of the Board of Directors as submitted.*

Decisions made in executive session board meetings were generally noted, including: wrote off unpaid late charges/interest on certain delinquencies in 2016; approved fee increases by certain service providers for 2017; contracted with Controlled Entry Systems to replace swing gate operators at two gates; and, contracted with ProTec for certain repairs to Tot Lot.

FINANCIAL UPDATE David Kingston provided a summary of the Financial Report as of December 31, 2016. Cheri Moulton presented a delinquency that required a decision in Open Session. *Upon a motion duly made and seconded (Kingston/Bernard), the Board unanimously approved filing a lien against APN 265-510-26 (Acct. No. 10284-1) for the amount owed.*

ADJOURNMENT There being no further business to discuss, the meeting adjourned at 7:00 p.m.

ATTEST

Name Date